

# Future Open Space Planning Committee

April 8, 2011 Meeting Minutes **DRAFT**

**In Attendance:** Richard Bauman, John Greene, Chris Franklin, Carol Ann Jordan, Caitlin Jordan, Frank Governali, Bo Norris, Craig Cooper, Jessica Sullivan, Maureen O'Meara, Wayne Brooking

The second meeting of the Future Open Space Planning Committee was called to order by Chair John Greene at 8:30 am in the Jordan Conference Room of the Cape Elizabeth Town Hall. All committee members were present along with 3 members of the public.

**Public Comment:** Chair John Greene opened the floor to public comment. There were no public comments at that time.

**Minutes of March 24, 2011:** The minutes of the meeting held on March 24, 2011 were reviewed. A motion was made to accept the minutes as written. **Vote: 10-0-0**

**Correspondence:** There was no correspondence to review.

Review and adoption of the Public Comment Procedure: The committee reviewed the Town's Public Participation at Meetings policy. The chair commented about the need for public comments before and after meetings and suggested that maybe a public comment held at the end of the

meetings would suffice. Mr. Governali commented that the intent of the Town's policy was to have all Town committees follow a unified approach to welcoming public comment. A motion was made to adopt the Town's Public Comment Policy. **Vote 10-0-0**

**Review of Public Open Space Inventory:** Maureen O'Meara reviewed the maps of the Town, showing all open space in town, and explaining how those open spaces came about and how they are preserved. During the presentation, the Chair asked that due to the length of the presentation, that all questions be held until a later date.

**Review of Cape Elizabeth Land Trust Strategic Plan:** Chris Franklin gave a review of the strategic plan from the Cape Elizabeth Land Trust, which included various maps and overlays.

**Review of the Cape Farm Alliance 2008 Cape Elizabeth Farms Report:** Chair John Greene gave an overview and review of the 2008 Cape Elizabeth Farms Report.

**Next Steps/agenda for next meeting:** The committee discussed whether it would be prudent to start a discussion about the public opinion survey during the next meeting, or to wait until it had gathered more overview information. The consensus was that it would be better to gather as much overview information as possible, before discussing the public opinion survey, so that we can be sure the survey is as comprehensive as possible.

The next agenda should also include:

- Follow ups for both the Cape Farm Alliance and Cape Elizabeth Land Trust's presentations.

- Discussion of tasks to implement the charge of the committee

**Public Comment:** Chair John Greene opened the floor to public comment. Frank Strout, 1184 Shore Rd, commented about open space set asides on cluster developments, and the percentage between wet and dry space.

The meeting was adjourned at 10:20AM

Respectfully submitted

Wayne Brooking